How to File the Quarterly Statement of Account and Royalty Fee

Manufacturing or importing parties must file a separate quarterly statement of account for quarters 1, 2, and 3, corresponding to the calendar or fiscal year elected.

FIRST: Make sure that you are using the right form and read the instructions in the form. Collect all the necessary information.

SECOND: Access fill-in statement of account form at $h(\cdot)$:// .co igh(.go)/fo m_{\downarrow} /fo $mda(\cdot)$. df on a personal computer and print it out or hand print the information in dark ink. Give all the required information.

THIRD: Sign in space H. The statement of account is not acceptable unless it bears the original handwritten signature of an officer, principal, or agent authorized to certify it pursuant to the Audio Home Recording Act of 1992 (Chapter 10, Section 1003(c)(2) of title 17 *USC*).

FOURTH: Royalty fees must be paid by an electronic payment, pursuant to Section 201.28 (h)(1) of Title 37, CFR. Make an electronic payment in the amount of the royalty fee due as calculated in space C.

For detailed instructions, see circulars 74A (on payments by wire), 74B (on payments by Automated Clearing House credit), or 74c (on payments using a .go), available at .co igh. go /ci c /ci c74.

FIFTH: Send the completed statement of account to:

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Lib a of Cong e
Co igh, O ce-LS
101 Inde endence A en e SE
Wa hing, on, DC 20557-6400
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SIXTH: Retain a copy of the entire statement, as filed, in case it is needed for future reference.

For Copyright Office regulations, forms, or additional information, visit .co igh_f.go or contact the Licensing Section between 8:30 AM and 5:00 PM eastern: (202) 707-8150 (phone); (202) 707-0905 (fax); or licen ing@co igh_f.go (email).

UNITED STATES COPYRIGHT OFFICE



• Quarterly Statement of Account for Digital Audio Recording Products

FILING DEADLINE: The statement of account must be filed within 45 days after the close of the quarter covered by the statement.

Instructions appear at the end of this form (pages i-iii).

FORM DART/Q

Re no:

Library of Congress Copyright Office-LS 101 Independence Avenue SE Washington, DC 20557-6400

CONFIDENTIAL

Date rec	eived:		Amount:				
			Remittance number	·:			
ACCOU	NTING P	ERIOD COVE	RED BY THIS QUA	ARTER	LY STATEMENT	OF ACCOUNT	
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☐ Calen	dar year: Ja	anuary 1 through	n December 31, 20				
☐ Fiscal	year: begir	nning	, 20		and ending		, 20
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Privacy Act Notice: Chapter 10 of title 17, United States Code, authorizes the Copyright Office to collect the personally identifying information (PII) requested on this form in order to process your statement of account. Pll is any personal information that can be used to identify or contact an individual, such as names, addresses, and telephone numbers. The Copyright Office collects this PII in order to identify the entities making the royalty fee payments. By providing your PII, you are agreeing to this routine use of it. The effects of not providing the PII requested are that it may delay processing of your statement of account, and it may affect the legal sufficiency of the filing, a determination that would be made by a court of law.

2 · FORM DART/O

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C COMPUTATION OF ROYALTY FEE

	1 Product categories	2 Technologies	3 Series or model no.	4 Fee code	5 Source code	6 Transfer price	7 No. of units distributed
EXAMPLE	Po able e onal eco de	DCC	001	В	М	\$275.00	25,000
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NOTE: If o need mo e_i ace, ho oco , ace C and a cach the additional age() to the caremon of acco n_i .

COMPUTATION OF ROYALTY FEE: The formula to compute the royalty fee involves 14 components combined on pages 2–3. There are two different formulas for computing the royalty fee: (1) a formula for audio recording devices that are identified by the letters *A*, *B*, *C*, or *D* in column 4; and (2) a formula for audio recording media that are identified by the letter *E* in column 4. For further explanation of the information required for each column, see pages i—ii of the instructions.

COMPUTING THE ROYALTY FEE FOR DIGITAL AUDIO RECORDING DEVICES: On a line-by-line basis, enter the information in columns 1–8, 10, and 12 and compute the royalty fee:

- Step 1: Multiply column 7 by column 8 and enter the result in column 9.
- Step 2: Multiply column 7 by column 12 and enter the result in column 13.
- Step 3: Multiply column 6 first by column 7, then by column 10, and enter the result in column 11.
- Step 4: Select the appropriate royalty fee from column 9, 11, or 13 as explained in the instructions, page ii, and enter that figure in column 14.

COMPUTING THE ROYALTY FEE FOR DIGITAL AUDIO RECORDING MEDIUM: On a line-by-line basis, enter the information in columns 1–7 and 10 and compute the royalty fee:

Step 1: Multiply column 6 first by column 7, then by column 10.

Step 1: Multiply column 6 lirst by column 7, then by colu

Step 2: Enter the result of Step 1 in column 14.

COMPUTING THE TOTAL ROYALTY FEE: Complete Lines 1-7 on page 3.

ROUNDING OFF DOLLARS: You may *no*, round off cents to whole dollars when calculating the royalty fee on a line-by-line basis in space C. *Ho e e*, you *ma* round cents to whole dollars for the total fee due on line 7, space C.

Line 1:	Total column 14 and enter the figure here	\$
Line 2:	Reduction: Enter the amount from space D, page 3	Ş
Line 3:	Credits: Enter the amount from space E, page 4	\$
Line 4:	Add lines 2 and 3 and enter total here	\$

CONFIDENTIAL FORM DART/Q · 3

8 Minimum fee per unit	9 Minimum fee	10 Rate	11 Rate fee	12 Maximum fee per unit	13 Maximum fee	14 Royalty fee
\$1.00	\$25,000.00	.02	\$137,500.00	\$8.00	\$200,000.00	\$137,500.00
	line 4 from line 1 an				\$ \$	

	Subtract file 4 from file rand enter the amount here		
		. 4	
Line 6:	Interest charge: Enter the amount from line 6, space F, page 4	. \$	
		Ċ	
Line 7:	Add lines 5 and 6 and enter total here.		
-	THIS IS YOUR TOTAL ROYALTY FEE DUE	\$	
	Remit this amount in the form of an <i>electronic a ment</i> payable to <i>Regite of Co ight</i> .		
	Remit this amount in the form of an electronic a ment payable to $Regi_i$ to of $Coigh_i$. NOTE: Ro alt fee, a e e i edito be aid b electronic a ment. See age i of the intercoint for detail.		

REDUCTION OF ROYALTY FEE

Section 1004 (a)(2)(A) of the Audio Home Recording Act of 1992 provides for a royalty payment to be reduced in one specific case. This section reads: If he digital a dio eco ding de ice and chorhe de ice a e a rofa h icall integated nit, the o already a ment hall be based on the range ice of the nit, by hall be ed ced b an o already a ment made on an digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included it hin the nit has a now of digital a dio eco ding de ice included in hin the nit has a now of digital a dio eco ding de ice and of a now has a now of digital a dio eco ding de ice and of a now has a now of digital a dio eco ding de ice and of a now has a now of digital a dio eco ding de ice and of a now has a now of digital a dio eco ding de ice and of a now has a now of digital a dio eco ding de ice and of a now has a now of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco ding de ice and of digital a dio eco digital a dio eco ding de ice a

CREDITS FOR RETURNED PRODUCTS

If a royalty payment has already been made by the manufacturer or importer for digital audio recording devices and media that are returned as unsold or defective, or exported, the manufacturing or importing party may take a credit during the period when the products are returned. You may deduct the amount of the royalty payment within two years after the date royalties were paid.

4 · FORM DART/Q CONFIDENTIAL

□ No. □ Voc Enter the total arresumt		
☐ No ☐ Yes. Enter the total amount	here and Line 3, Space C, page 2	\$
WORKSHEET FOR COMPUTING	INTEREST	
You must complete this worksheet for ro	oyalty payments submitted as a result of a l	ate payment or underpayme
Line 1: Enter the amount of late paymen	nt or underpayment	\$
Line 2: Enter interest rate*		×
Line 3: Multiply line 1 by line 2 and ente	r here	\$
Line 4: Enter number of days late		×
Line 5: Multiply line 3 by line 4 and ente	r the result here	\$
Line 6: Multiply line 5 by .00274** and en	nter here and on line 6 in space C (interest c	harge) \$
To ie , he in, e e, , a, e cha , click on Licen, ing Sec, ion a, (202) 707-8150 o licen	.co ighr.go /licenˌing/inre eˌr- are. df.Fo nˌing@co ighr.go .	of the $a_{ij}i_{j}$ ance, contact the
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Quarterly Statement of Account — DART/Q Instructions

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FIFTH: R. C. R. R. R. L. C. M. R. R. R. R. R.

Library of Congress

Copyright Office-LS

101 Independence Avenue SE

Washington, DC 20557-6400

sixth: Q vi $n_{i,K}$ in k vi vi vi . .

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Definitions

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Space A · Accounting Period

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Space B · Name, Address, and Filing Status

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Space C · **Computation of Royalty Fee**

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IMPORTANT: When computing the royalty fee for the recording medium, do not complete columns 8, 9, 12, or 13.

Column 6: Transfer Price • 🕅 🚜 😗 - 1 n 🚜 1 n was the transfer of the second R . . . K . (W . U R MK . f & M . M . M . M . M . A . . True to the state of the state was the Agrama was writing with the same The state of the s naf m.m. i m nanath n Qun

Column 7: Number of Units Distributed • 🖻 💸 🛪 🔩 n. 🔊 . . . -na Torrest of the math results of the math re-- wa. Irwa < wa & Ta . R

Column 8: Minimum Fee Per Unit • 🖻 🚜 🔭 🔭 🔏 💎 📭 🔏 💎 \$ n.f. n.u.

Column 9: Minimum Fee · . • • K & n < a · n · n · . · a · . (n - $\langle \mathbf{v}_1 \rangle_{q} \times \mathcal{U} \langle \mathbf{v}_1 \rangle_{q} + \langle \mathbf{v}_1 \rangle_{q} +$

Column 10: Rate · 10 4 . P. K. P. K. R. A. P. 1 . P. . f. . r r.m. u .or, i m.r.f . r r.m. z.

Column 11: Rate Fee \cdot , \cdot n m ... a .. (n cm.) m. amc nxa ... axa (rem) m m & f m rem re

Column 12: Maximum Fee Per Unit • 🖻 📑 🦼 1 The state of the KM f ·· M ·

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Column 14: Royalty Fee • 2 < n . $n_f n < n n_{f-1} - x must_{1-X}$ # # . , # c m c c . , or # c Wc c . in, c m # 11 M p_X p_X (r < n) n, ... & n & c w c . (r < n ,). or-, Bo & the tent). & ... (1 the). ... \mathbf{p} \mathbf{p} \mathbf{r} \mathbf{r} · Do r w c . (r cm) . r . (r cm) . f The property of the property o

Space D · **Reduction of Royalty Payment**

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Space E · **Credits for Returned Products**

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Space F · Interest Worksheet

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NOTE: The annual statement of account (Form DART/A) incorporates your entire accounting year's distribution of devices and media. The annual statement permits you to reconcile your year's accounting of activities to what was actually distributed or adjusted based on your company's accounting records. However, delayed payment of royalties does not affect the copyright owner's right to any remedy that is available under the law.

Confidentiality of Statements of Account