

# AUTHOR SUBMISSION CHECKLIST

## Scope

**Access Microbiology** is an innovative **Open Access**, open research platform allowing the publication of replication studies, negative or null results, research proposals, data management plans, additions to established methods, and interdisciplinary work.

- The full spectrum of microscopic life forms, from bacteria and viruses to fungi, protists, archaea and algae.
- All approaches, from computational, biotechnology, and laboratory work, to environmental, clinical and veterinary studies.
- Pedagogy papers on microbiology education, which are currently free to publish on the platform.
- Article types include Research Articles, Short Communications, Case Reports, Methods, Pedagogy, Study Protocols, Data Notes, Software Articles and Insight Reviews.



## Open Research Platform

- All submissions are posted online as preprints once they pass pre-submission checks.
- All supporting data must be available at the point of submission.
- AI peer review tools generate reports posted alongside the manuscript.
- Peer reviewer reports and editor decisions are posted as part of transparent peer review.
- Updated versions of preprints are posted online to disseminate research quickly.
- Accepted articles are published and indexed.

## Your submission

When submitting please upload:

- Your manuscript (Word document)
- Title page
- Abstract
- Main text
- References
- Line numbers
- Ensure all tables, figures and supplements are cited sequentially in your text
- Separate figure files
- Any supplementary material as a separate single PDF (tables can be excel)

## Author statements

All papers must contain:

- Funding statement
- Conflict of interest statement
- Data summary
- Author contributions

For animal or human studies:

- Ethics approval and grant number
- Consent to publish (for Case Reports or studies containing identifying information about subjects)
- Consent to participate (if subjects recruited)

## You and your Co-Authors

- Ensure all author details are correct and are the same in both your submitted manuscript and on Editorial Manager.
- Are your affiliations correct and as you expect them to appear when published as a preprint?

## Access Types (Access Microbiology is a **Open Access (OA)** journal)

